

MISSOURI MINIMUM CONTINUING LEGAL EDUCATION
Application By A Member Of The Missouri Bar
For Accreditation of A Continuing Legal Education Program Or Activity

This application should be submitted by an attorney only if the program is not already accredited in Missouri or if the sponsor has not requested accreditation of the program in Missouri.

Name _____ Mo. Bar # _____ (Required)

Address _____ P.O. Box/Street _____ City/State _____ Zip _____

E-Mail _____

Telephone No. _____ Fax No. _____

(1) Title of Program or Activity: _____

(2) Sponsor Name: _____

(3) Date(s): _____

If a brochure outlining the course content, faculty, written materials and information requested in items (4)-(10) is available, please attach a copy of the brochure. Ordinarily a copy of the brochure should be sufficient to make a determination. An item in (4)-(10) should be answered only if the information is not contained in the brochure.

(4) Sponsor address: _____

(5) Location(s) of Program: _____

(6) Outline of topics by title, speaker and time allocated per topic (if additional space is needed use reverse side).

Table with 3 columns: Start/Stop Time, Topics, Speaker(s). Includes three rows of blank lines for data entry.

(7) Materials to be distributed: _____

(8) To whom is the program offered (e.g., lawyers, accountants, doctors) _____

(9) Other states with continuing legal education requirements which have approved this CLE activity (if known) _____

(10) Total number of credit hours requested: _____. Number of professionalism, ethics or malpractice prevention hours requested: _____. Hours of credit shall be determined by the formula set forth below. The number of accredited hours is the maximum that may be acquired, only hours actually attended may be reported. For a definition of the types of instruction that qualify for professionalism, ethics or malpractice prevention credit, please see the reverse side of this form.

Total Minutes of Actual Instruction = Total Hours (Round to the nearest 1/10 of an hour)
50

The following may not be counted for credit: coffee breaks, introductory remarks, meal breaks, and business meetings. Confirmation of approval and the number of credit hours approved or notice of disapproval will be sent to the attorney. An attorney should keep a personal record of attendance at the program for the purpose of filing the Attorney's Annual Report of Compliance, Form 1, by July 31 of each year. The attorney or sponsor is not required to submit a certificate or other evidence of attendance at this program or activity to The Missouri Bar.

RETURN THE COMPLETED FORM TO:

The Missouri Bar
Attn: MCLE
326 Monroe St.
P.O. Box 2355
Jefferson City, MO 65102-2355

For Office Use Only
Approved Denied
Total Credit Hours
Professionalism Credit Hours
Returned for additional information. Complete item(s) on form indicated by the number(s) circled:
1 2 3 4 5 6 7 8 9 10
Date:
By:
Notes:

OUTLINE OF PROGRAM OR ACTIVITY

To be completed only in response to item (6) on reverse side. **This worksheet need not be completed if the information is contained in a brochure submitted with this application.**

Program Title: _____

Start/Stop Times	Topics	Speaker(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Use additional pages if necessary.)

Regulation 15.01 6.-8. establishes the following standards for accreditation of programs related to professionalism, ethics and malpractice prevention.

Professionalism Programs, Seminars, or Activities.

Programs, seminars, and activities devoted to professionalism include but are not limited to programs, seminars, and activities or designated portions thereof with instruction concerning legal or judicial ethics; the duties of attorneys to the judicial system, courts, public, clients, and other attorneys; the concept of a profession; history of the legal profession; rules of professional conduct; comparison of the legal professions in different nations; and jurisprudence and philosophy of law.

Legal or Judicial Ethics Programs, Seminars, or Activities.

- (a) Programs, seminars, and activities devoted to legal or judicial ethics include but are not limited to programs, seminars, or activities or designated portions thereof with instruction concerning Rules 2 and 4 of the Supreme Court Rules and the American Bar Association Model Rules of Professional Conduct and Code of Judicial Conduct.
- (b) Legal or judicial ethics programs, seminars, or activities do not include programs, seminars, or activities or designated portions thereof with instruction on topics such as attorneys fees, client development, law firm administration, marketing or advertising, law office economics and practice systems, except to the extent that the topics set forth in (a) above are directly and substantially discussed in relationship with such topics.

Malpractice Prevention Programs, Seminars, and Activities.

Programs, seminars, and activities devoted to malpractice prevention include but are not limited to programs, seminars, or activities or designated portions thereof with instruction concerning law office systems and procedures which reduce the possibility of professional errors and omissions and instruction concerning the malpractice potential in substantive areas of law.

Professionalism, Ethics and Malpractice Prevention Education Requirements.

Rule 15.05(e) requires all new admittees and lawyers reinstated to The Missouri Bar to obtain two credit hours of professionalism, ethics or malpractice prevention credit within 12 months of admission or reinstatement. Rule 15.05(f) requires all lawyers actively practicing in Missouri to obtain two hours of ethics every year.